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CAPITOL
ARCHITECTURAL PRODUCTS

INSTALLATION INSTRUCTIONS FOR ALUMINUM FIN AND FLANGE WINDOWS

FAILURE TO FOLLOW THESE INSTRUCTIONS, AND BUILDING CODES REQUIREMENTS, MAY AFFECT THE REMEDIES AVAILABLE UNDER YOUR WARRANTY

READ THESE INSTRUCTIONS COMPLETELY BEFORE BEGINNING. Please inspect your MI Windows and Doors, Inc. product thoroughly before beginning installation. Inspect the opening and the product, and do not install if there is any observable damage or other irregularity. The product specification sheet and warranty include important information regarding your product and may include product-specific installation requirements (for example, types of fasteners to be used with impact resistant windows and limitations on the height at which the product may be installed); if you did not obtain copies please contact MI Windows and Doors, Inc. Local building codes may impose additional requirements, and those codes supercede these instructions.

1. IF THE BUILDING HAS A WEATHER RESISTANT BARRIER (WRB) I.E. HOUSE WRAP, PREPARE THE OPENING ACCORDING TO WRB MANUFACTURER'S INSTRUCTIONS. AT EACH TOP CORNER MAKE A 45° CUT IN THE WRB. FOLD UP THE WRB SO THAT THE TOP NAIL FIN OF THE UNIT CAN BE INSTALLED UNDERNEATH IT. (See Figure 1 below) FLASHING OF THE WINDOW OPENING IS RECOMMENDED AND MAY BE REQUIRED BY SOME BUILDING CODES.
2. MAKE SURE THE ROUGH OPENING IS PLUMB, SQUARE AND THE SILL PLATE IS LEVEL. ROUGH OPENINGS SHOULD BE 1/2" LARGER THAN NET WINDOW SIZE **IN WIDTH & HEIGHT**. (SEE FIGURE 2 BELOW)
3. CLOSE & LOCK THE SASH THROUGHOUT INSTALLATION, KEEP THE SIDE JAMBS PLUMB & SQUARE WITH HEAD AND SILL. BE CAREFUL NOT TO "CROWN UP" OR "BOW DOWN" THE HEAD OR SILL. CONSTANTLY CHECK WIDTH AT THE MEETING RAILS OF SINGLE AND DOUBLE HUNG TO AVOID A "BOWED OUT" INSTALLATION. WHEN USING FLASHING APPLY THE BOTTOM PIECE BEFORE INSTALLING THE WINDOWS. (SEE FIGURE #1) FLANGE TYPE WINDOWS REQUIRE FLASHING THE ENTIRE OPENING PRIOR TO WINDOW INSTALLATION. FLASHING MUST MEET ASTM D-799, 24 HOUR WATER RESISTANCE TEST.
4. **APPLY A CONTINUOUS 3/8" BEAD OF PREMIUM GRADE, COMPATIBLE EXTERIOR SEALANT TO THE INTERIOR (BACKSIDE) OF THE NAIL FIN OR FLANGE NEAR THE OUTSIDE EDGE ON ALL SIDES PRIOR TO SETTING THE WINDOW INTO THE ROUGH OPENING.** (SEE FIGURE 3 BELOW)
5. SET AND CENTER THE WINDOW INTO THE OPENING, INSERT 1/4" SHIMS UNDER THE BOTTOM CORNERS (**DO NOT PLACE SHIMS OR BLOCKS UNDER THE SILL EXCEPT AT THE CORNERS**). THESE SHIMS SHOULD BE REMOVED AFTER INSTALLATION IS COMPLETE. (SEE FIGURE 4 BELOW) MULLED WINDOWS, SLIDERS AND UNITS WITH INTERMEDIATE JAMBS REQUIRE A SHIM AT EACH MULLION, INTERMEDIATE JAMB OR MEETING RAIL TO INSURE A LEVEL SILL CONDITION. **IF ADDITIONAL SHIMS ARE REQUIRED TO MAINTAIN A LEVEL SILL, APPLY SHIMS AS NECESSARY.** THESE SHIMS SHOULD REMAIN AFTER INSTALLATION IS COMPLETE
6. PLACE A TEMPORARY FASTENER THROUGH THE NAIL FIN ON EACH TOP CORNER OF FIN UNITS. ON FLANGE WINDOWS INSTALL TEMPORARY FASTENERS INTO THE HOLES PROVIDED IN THE FRAME AT THE TOP OF JAMBS; PLACE SHIMS AT EACH ANCHOR LOCATION AT THE SIDES AND HEAD. FASTENERS NEED TO BE INSTALLED STRAIGHT AND SUFFICIENT LENGTH TO PENETRATE TO FRAMING BY A MINIMUM OF 1 INCH. CHECK THE SILL FOR LEVEL BY RAISING THE SASH SLIGHTLY, THE SPACE SHOULD BE EQUAL, IF NOT ADJUST ACCORDINGLY, RELOCK SASH. CHECK THE JAMBS FOR PLUMB, THEN MEASURE DIAGONALLY ACROSS THE CORNERS, THESE DIMENSIONS MUST BE THE SAME FOR UNIT TO BE SQUARE. NEXT: PLACE FASTENERS NEAR THE BOTTOM CORNERS, AGAIN CHECKING WINDOW FOR LEVEL, PLUMB AND SQUARE. CONTINUE PLACING FASTENERS IN THE NAIL FIN, EVERY 16" ON ALL SIDES OF FIN WINDOWS UNTIL SECURE, AVOID DISTORTING THE FIN. FLANGE UNITS REQUIRE FASTENERS IN ALL HOLES PROVIDED IN THE FRAME, SHIMMING AS NEEDED AT EACH FASTENING POINT.
7. APPLY SEALANT OVER EXPOSED FASTENER HEADS ON THE NAIL FIN, ALSO SEAL OUTSIDE OF NAIL FIN/FLANGE WHERE IT IS IN CONTACT WITH THE WRB/SHEATHING. **OR IF FLASHING (WINDOW TAPE) IS BEING USED** - NOTE: SILL FLASHING SHOULD HAVE BEEN APPLIED PRIOR TO INSTALLING THE WINDOW. APPLY THE SIDE FLASHING ON TOP OF THE NAIL FIN OVERLAPPING THE SILL FLASHING AND EXTENDING UP PAST THE TOP NAIL FIN BY APPROXIMATELY 2". THEN APPLY THE TOP FLASHING ALSO COVER THE NAIL FIN, OVERLAPPING THE SIDE PIECES AND EXTENDING PAST THE SIDE FLASHING BY APPROXIMATELY 1". LASTLY FOLD DOWN THE WRB FLAP OVER THE FLASHING, TAPE THE DIAGONAL CUTS ABOVE EACH CORNER. (SEE FIGURE 5 BELOW)
8. PLACE SHIMS AT THE MEETING RAILS/CHECK RAILS AT THE SIDE JAMBS OF FIN UNITS TO PREVENT BOWING, THESE SHIMS SHOULD REMAIN AFTER INSTALLATION. CAUTION SHOULD BE TAKEN AS TO NOT OVER SHIM AND CAUSE DEFLECTION OF THE FRAME AND HINDER SASH OPERATION. CHECK THE WIDTH OF THE WINDOW AT THE TOP, MIDDLE AND BOTTOM, IF NOT THE SAME, SHIM ACCORDINGLY. UNLOCK AND OPERATE THE SASH, TILT IT IN AND VISUALLY INSPECT ALL SIGHT LINES.
9. INSULATE BETWEEN THE WINDOW FRAME & ROUGH OPENING WITH FIBERGLASS INSULATION OR EQUAL. THE SPACE MAY BE FILLED WITH MEASURED USE OF LOW EXPANSION FOAM BUT ONLY AFTER DETERMINING THAT FOAM WILL NOT EXERT PRESSURE AGAINST THE FRAME, WHICH CAN IMPAIR OPERATION. DISTORTION OF THE FRAME WILL AFFECT THE USER'S RIGHTS UNDER THE WARRANTY.
11. ALLOW A 1/4" GAP BETWEEN THE EXTERIOR CLADDING, SIDING, BRICK, STUCCO OR STONE AND THE WINDOW FRAME ON ALL SIDES, EXCEPT VINYL J-CHANNEL. THE GAP (EXPANSION JOINT) SHOULD BE FILLED WITH CORRECT SIZE BACKER ROD, THEN SEALED WITH A HIGH GRADE EXTERIOR SEALANT AND WILL NEED TO BE MAINTAINED.

CAUTION:

- USE OF SOLVENTS OR ACIDS WILL DAMAGE COMPONENTS OF THIS PRODUCT AND WILL LIMIT RIGHTS UNDER WARRANTY.
- FIN WINDOWS SHOULD BE FASTENED THROUGH THE FIN ONLY-FLANGE WINDOWS SHOULD BE ANCHORED ONLY THROUGH THE PROVIDED HOLES IN THE FRAME. FASTENING IN ANY OTHER PORTION MAY PERMANENTLY DAMAGE UNIT WHICH WILL LIMIT RIGHTS UNDER THE WARRANTY
- IT IS THE RESPONSIBILITY OF THE OWNER, ARCHITECT, OR BUILDER TO SELECT CORRECT PRODUCTS TO BE IN COMPLIANCE WITH APPLICABLE LAWS AND BUILDING CODES.
- DO NOT STORE IN THE SUN OR LAY FLAT BEFORE OR DURING INSTALLATION.
- ANY PENETRATIONS (e.g. ALARM SENSORS) MADE THROUGH ANY PORTION OF ANY M.I., BETTERBILT OR CAPITOL PRODUCT MAY AFFECT RIGHTS UNDER THE MANUFACTURER'S WARRANTY.
- SOME LAWS AND BUILDING CODES REQUIRE SAFETY GLASS TO BE USED NEAR DOORS AND/OR FLOORS. UNLESS SPECIFICALLY ORDERED, THE MANUFACTURER'S NEW CONSTRUCTION WINDOWS ARE NOT MADE WITH SAFETY GLASS, AND, IF BROKEN, THE GLASS MAY SHATTER AND CAUSE INJURY.

THESE INSTRUCTIONS ARE MINIMUM REQUIREMENTS ONLY, CHECK STATE AND LOCAL CODE RESTRICTIONS FOR ADDITIONAL COMPLIANCE ON INSTALLATION AND OR FASTENING. IF UNIT HAS EXTERIOR TRIM (BRICK MOLD/J CHANNEL, ETC.) THE UNIT MUST BE SEALED BEHIND THE NAIL FIN, THE TRIM IS PROVIDED FOR AESTHETIC PURPOSES ONLY. INSTALLATION INTO MASONRY OR REPLACEMENT OPENINGS MUST BE SEALED TO THE OPENINGS USING AN APPROVED, PROPER METHOD. REFER TO AAMA 2400 AND/OR ASTM E2112 STANDARDS.

THESE INSTALLATION INSTRUCTIONS ARE PROVIDED FOR INFORMATION ONLY; NO REPRESENTATION AND WARRANTY IS MADE THAT THESE INSTRUCTIONS SET FORTH ALL OF THE INFORMATION NECESSARY FOR PROPER INSTALLATION OF THE PRODUCT. GIVEN THE VARIETY OF FIELD CONDITIONS, PRIMARY RESPONSIBILITY FOR PRODUCT INSTALLATION RESTS WITH THE INSTALLER. DO NOT PROCEED UNLESS YOU HAVE ADDRESSED THE FACTORS NECESSARY TO ACHIEVE WEATHER-TIGHT INSTALLATION OF A PROPERLY FUNCTIONING PRODUCT. MI WINDOWS AND DOORS, INC. ASSUMES NO LIABILITY FOR ANY PERSONAL INJURY OR PROPERTY DAMAGE INCURRED IN INSTALLATION. THESE INSTRUCTIONS, TOGETHER WITH THE PRODUCT SPECIFICATIONS AND WARRANTY SET FORTH THE ENTIRE LIABILITY OF MI WINDOWS AND DOORS, INC. WITH REGARD TO THE PRODUCT.

